



Ruislip Gardens Primary School Annual Governance Statement

School Name	Ruislip Gardens Primary School
School Address	Stafford Road, Ruislip, Middlesex, HA4 6PD
Telephone number	01895 632895
Contact email address	officeemail@ruislipgardensschool.co.uk
Website	https://www.ruislipgardensschool.co.uk/

The governing body must be only contacted via the school details given above, which is the legal business address for the whole governing body.

Category of school	Community
DfE number	312/2080
Ofsted grading and date of last inspection	Good, 4-5 June 2019

Name of Headteacher	Nicky Bulpett
Name of Deputy Headteacher	Marie Basson

Date of Annual Governance Statement	31 August 2021
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The core functions of the governing body

As defined by the Department for Education (DfE) in The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013, the core functions of the governing body include:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Ensuring the sound, proper and effective use of the school's financial resources.

In exercising their functions the governing body shall

- Act with integrity, objectivity and honesty and in the best interests of the school; and
- Be open about the decisions they make and the actions they take and in particular shall be prepared to explain their decisions and actions to interested parties.

Our governing body has a code of conduct which is reviewed and agreed annually. All governors and associate members are obliged to abide by this code.

Legal constitution of the governing body

The governing body was formally constituted on

18 January 2018

Category of Governor	Appointed or elected onto the governing body?
8 x Co-opted Governors	Appointed by the governing body
3 x Parent Governors	Elected on to the governing body by parents of pupils at the school
1 x Headteacher	Governor by virtue of employment by the school
1 x Staff Governor	Elected on to the governing body by all staff employed by the school
1 x Local Authority Governor	Nominated by the Local Authority (Hillingdon Council), and appointed by the governing body
Total number of governors = 14	

Who volunteers on the school's governing body?

Category of Governor	Full Name	Term of Office
Co-opted	John Garner	21 May 19 – 31 Jul 21
Co-opted	Joe Impey	29 Mar 21 – 28 Mar 25
Co-opted	Eddie Lavery	21 May 19 – 31 Jul 21
Co-opted	Anne Lyons	21 May 19 – 20 May 23
Co-opted	Saj Bhatti	10 Jun 20 – 9 Jun 24
Co-opted	Andrew Halford	15 Jul 19 – 14 Jul 23
Co-opted	Sohanie McCullough	14 Dec 20 – 13 Dec 24
Parent	Kim Cotton	2 Mar 20 – 1 Mar 24
Parent	Lorraine Medcraft	2 Mar 20 – 1 Mar 24
Headteacher	Nicky Bulpett	1 Sep 18
Acting Headteacher	Mari Basson	1 Jan 21 – 31 Dec 21
Staff	Ann Savage	10 Feb 20 – 9 Feb 24
Local Authority	Adriana Tudorescu	10 Dec 18 – 9 Dec 22
Resignations:		
Co-opted	Sheila O'Neill	10 Oct 20 – 31 Dec 20
Parent	Luminita Nicolae	13 Oct 17 – 26 Apr 21

The Clerk to Governors is	Rebecca Wilson
The Chair of Governors is	Eddie Lavery
The Vice Chair of Governors is	John Garner

How the governing body delegates and distributes its duties

The governing body agreed to form the following committees on 25 April 2018 and were last reviewed on 28 September 2020.

Teaching and Learning Committee	Resources Committee
<ul style="list-style-type: none"> • Committee shall comprise at least the Headteacher or Deputy Headteacher, 1 Parent Governor, 2 Co-opted Governors • The Teaching and Learning Committee considers the following areas: <ul style="list-style-type: none"> • Curriculum • Quality of Teaching • Pupil Performance • Impact of Pupil Premium • Safeguarding • Behaviour • Two meetings were held in this academic year 	<ul style="list-style-type: none"> • Committee shall comprise at least the Headteacher or Deputy Headteacher, 1 Parent Governor, 2 Co-opted Governors • The Resources Committee meets to ensure the school resources are used to provide the best provision for pupils. The four main areas of consideration are: <ul style="list-style-type: none"> • Finance • Staff • Premises • Health & Safety • The Resources Committee can make spending decisions without reference to the Full Governing Body up to £20k • Four meetings were held in this academic year

Specific panels of the governing body are convened as required for

- School Complaints
- Staff Grievance and Discipline
- Pupil Discipline

The governing body delegates some specific functions to some governors covering specific areas of school life. These governors are known as Link Governors. Our school has the following link governors.

Due to COVID-19 school visits have been extremely limited. The Chair and Vice Chair have remained actively engaged with the school and have visited when appropriate. The link governor responsibilities are currently under review.

Governing body and committee meeting attendance

Governor name	Governing Body Meeting Dates and Attendance					
	Autumn Term 28/09/20	Autumn Term 14/12/20	Spring Term N/A	Spring Term 29/03/21	Summer Term 24/05/21	Summer Term N/A
M Basson	-	-	-	✓		
S Bhatti	x	✓	-	✓		-
N Bulpett	✓	✓	-	-	-	-
K Cotton	✓	✓	-	✓		-
J Garner	✓	x	-	✓		-
A Halford	x	✓	-	✓		-
J Impey	-	-	-	✓		-
E Lavery	✓	✓	-	✓		-
A Lyons	✓	✓	-	x		-
S McCullough	-	✓	-	✓		-
L Medcraft	✓	✓	-	✓		-
L Nicolae	✓	x	-	x	-	-
S O'Neill	✓	✓	-	-	-	-
A Savage	✓	✓	-	✓		
A Tudorescu	✓	✓	-	✓		-

Membership	Teaching and Learning Committee					
	Autumn Term N/A	Autumn Term 16/11/20	Spring Term 08/02/21	Spring Term N/A	Summer Term 27/04/20	Summer Term N/A
M Basson	-	-	✓	-	✓	-
N Bulpett	-	x	-	-	-	-
K Cotton	-	✓	✓	-	✓	-
A Lyons	-	✓	✓	-	✓	-
L Medcraft	-	✓	✓	-	✓	-
L Nicolae	-	✓	x	-	-	-
A Savage	-	✓	✓	-	✓	-

Membership	Resources Committee					
	Autumn Term N/A	Autumn Term 19/10/20	Spring Term 25/01/21	Spring Term 08/03/21	Summer Term 10/05/21	Summer Term N/A
M Basson	-	-	✓	✓	✓	-
S Bhatti	-	✓	✓	✓	✓	-
N Bulpett	-	✓	-	-	-	-
J Garner	-	✓	✓	✓	✓	-

A Halford	-	✓	✓	✓	✓	-
S McCullough	-	-	✓	✓	✓	-
S O'Neill	-	✓	-	-	-	-
A Tudorescu	-	✓	x	✓	✓	-

Governing body effectiveness and impact

What were the significant challenges for the governing body in 2020/2021

- Recruitment of new governors.
- Supporting the school to manage their response to COVID 19 and ensuring that remote learning was implemented.
- Continuing the work of the governing body during COVID 19.
- Ensuring that the school budget remains balanced.

How were the challenges met?

- Three new governors appointed.
- The governing body adopted revised working arrangements including remote meetings to continue to support the school during the COVID 19 lockdown.
- Governors are providing support and challenge to ensure that standards are being raised across the school.

What were the achievements of the governing body for 2020/2021.

- A strong focus on mental health support.
 - A balanced budget has been set taking account of the challenge of falling pupil numbers.
 - The role out of remote learning for those pupils who could not attend the school.
 - The system for assessment and monitoring of children's progress has been reviewed in detail.
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To find out more about our school please follow the links below

- Link to Ofsted report <http://www.ofsted.gov.uk/inspection-reports/find-inspection-report>
- Our school's Ofsted data dashboard can be found at <http://dashboard.ofsted.gov.uk/>
- Link to school's website <https://www.ruislipgardensschool.co.uk/>
- Link to school's pupil premium statement on the school's website <https://www.ruislipgardensschool.co.uk/content.php?page=pupil-premium>
- Link to school's PE and sport premium information on the school's website <https://www.ruislipgardensschool.co.uk/content.php?page=sports-premium>

- Link to Parent View Portal, which seeks parents' opinions on aspects of our school, from the quality of teaching, to dealing with bullying and poor behaviour.
<https://parentview.ofsted.gov.uk/>

Governing Body Register of Interests (2020-21)

This register must

- state the name and category of each governor
- set out any relevant business interests
- set out details of any other educational establishments that they govern
- set out any relationship details between governors and members of staff, including spouses, partners and relatives.

Full Name	Category of Governor	Declarations of Members' Interests: Business, Educational and Personal
John Garner	Co-opted	<ul style="list-style-type: none"> • Governor, Ruislip High School • Governor, Field End Junior School
Eddie Lavery	Co-opted	<ul style="list-style-type: none"> • Councillor, London Borough of Hillingdon • Director, Vanguard Learning Trust • Governor, Ruislip High School (Chair of Governors) • Ruislip Northwood Old Folks Association
Anne Lyons	Co-opted	<ul style="list-style-type: none"> • Past President of NAHT
Saj Bhatti	Co-opted	<ul style="list-style-type: none"> • Citibank
Andrew Halford	Co-opted	<ul style="list-style-type: none"> • MWB Business Exchange, International Workplace Group
Joe Impey		<ul style="list-style-type: none"> • The Schools HR Co-operative Limited (HR provider for RGPS)
Sohanie McCullough	Co-opted	<ul style="list-style-type: none"> • Nothing to declare
Kim Cotton	Parent	<ul style="list-style-type: none"> • Nothing to declare
Lorraine Medcraft	Parent	<ul style="list-style-type: none"> • Epiq Systems Limited
Nicky Bulpett	Headteacher	
Mari Basson	Acting Headteacher	
Ann Savage	Staff	<ul style="list-style-type: none"> • School staff
Adriana Tudorescu	Local Authority	<ul style="list-style-type: none"> • School Business Manager
Retired:		
Sheila O'Neill	Co-opted	<ul style="list-style-type: none"> • School staff
Luminita Nicolae	Parent	<ul style="list-style-type: none"> • Works for London Underground, Transport for London

Each governor has declared their interests as given above in writing to the governing body.

Chair of Governor's signature _____

Date

31 August 2021

Planned review date

September 2022